ADCG Security Courses

Context:

Two Security Courses are provided by the Defence Security and Vetting Services (DS&VS) to accredited Defence Industry Security Program (DISP) companies and we also provide access to a Cybersecurity Awareness Course, compliments of our client Amazon. The Defence Industry Security Office (DISO) has made these courses mandatory training for Security Clearance holders, to be completed on an annual basis. ADCG has acquired an online Learning Management System (LMS) licence from *moodleCloud* that will allow ADCG Security Clearance holders to undertake these three mandatory courses at no cost:

- Annual Security Awareness
- Assessing and Protecting Official Information
- Amazon Cybersecurity Awareness Course

First Time Login:

1. Browse to ADCG Online Security Training
2. Create new account
3. Note the MoodleCloud Privacy Notice / Next
4. Note the MoodleCloud Cookies Policy / Next
5. Agree to both policies / Next
6. Choose a username (lowercase letters only) and password
7. Complete More details, noting the First name and Surname you use will be displayed on the Course Certificate / Create my new account
8. Check your email account to confirm your new adcg.moodlecloud account
9. Continue

Starting a Course:

1. Browse to ADCG Online Security Training and login
2. Select Site home from the navigation tab
3. The three ADCG courses are displayed here
4. Select Self enrollment (Student) – the enrollment key is ADCG / Enroll me / End tour
5. You will receive a further email asking you to edit your profile page – this is NOT required
6. Tap the course icon ASA, APOI or Cyber Security
7. Check Mode is Normal / Enter
8. Close Navigation panel / Adjust your screen resolution so that you can view all navigation tools
9. Successful completion requires a minimum 80% correct answers
10. Print and save a Course Certificate / Print to PDF / Save As
11. Send your certificates to forms@adcg.com.au

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